

**BOARD OF
SELECTMEN
MEETING
MINUTES**

July 16, 2013

Fire & EMS Headquarters, 20 Church Street , Training Room
Chairman James Brochu; Selectman Robert J. Fleming; Selectman
Kenneth Picard; Town Manager, Blythe C. Robinson; Executive
Assistant, Sandra Hakala.

1 The meeting was called to order at 6:00pm. Chairman Brochu opened the meeting and after the
2 pledge of allegiance he reviewed the agenda.

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4 Chairman Brochu asked the Town Manager to lead the introductions of those invited to attend
5 the discussion on Asset Management as it pertains to the capital needs for the Department of
6 Public Works. Jeff Thompson, Director of Public then proceeded to introduce, those attending
7 who would be providing presentations; Larry Bombara, Lorinc Consulting Group, Barry
8 Lariviere, BETA Engineering, and Dan Patenaude, Seal Coating, Inc.

9
10 Larry Bombara gave an overview of asset management within the Public Works arena which
11 would allow the comprehensive management of limited resources, enhance decision making, and
12 make more effective investments and decrease overall cost. Currently the PCI (Pavement
13 Condition Index) is 73; whereas a rating of 80 would be a more comfortable average to target.
14 He said based on the current spending program the average will only continue to go down.
15 Currently the Pavement Management program to address the needs of the Town would cost \$8.8
16 million in order to reach the target rating and begin to apply long term solutions.

17
18 Mr. Bombara introduced Dan Patenaude, of Seal Coating, Inc. to present a more comprehensive
19 view of how a Pavement Management program works. He stated that the key concept of
20 pavement preservation is a “planned system” which would allow for a progressive approach
21 rather than a reactive. He said “a Town’s road is the most financial asset” and that pavement
22 preservation requires different interventions. During his presentation he defined the ways in
23 which the Town could utilize industry-leading solutions.

24
25 Ms. Robinson commented that combinations of treatments were planned this year but with the
26 reduction in available Chapter 90 funds the work will be curtailed. Mr. Bombara also
27 commented that the Town could not afford to continue to only rely on Chapter 90 funds to
28 service the roads. Chairman Brochu thanked all that attended noting Finance Committee and
29 Capital Budget members in the audience, because “everyone will play a major part” in designing
30 the program.

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32 ***Motion #1:*** Motion made by Selectman Fleming to recess for ten minutes at 8:10pm.

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34 Second: Selectman Picard, Unanimous: Chairman Brochu.

35
36 **OTHER TOPIC NOT REASONABLY ANTICIPATED**

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38 The Town Manager then reviewed the memo from Mr. Thompson, referencing the Contract
39 Award and that he is recommending naming J.H. Lynch to do the Road Reconstruction and
40 Repairs based on the bid opening on July 11th.

41

42 **Motion #2:** Motion made by Selectman Picard to authorize the Town Manager to enter into
43 contract with J.H. Lynch & Sons Inc. in the amount of \$258,985.00 for Road Reconstruction
44 and Repairs.

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46 Second: Selectman Fleming, Unanimous: Chairman Brochu.

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48 Next Ms. Robinson reviewed with the Selectmen a power point she is preparing for tomorrow
49 night's meeting with the Finance Committee that reviews the financial facts and figures of
50 capital budget estimates for FY 14 through FY17. The Selectmen were pleased with the
51 presentation.

52
53 The Selectmen agreed to set a date prior to their August meeting to discuss in workshop
54 Selectman Picard's goal to develop Upton's Strategic Plan.

55

56 **ADJOURN MEETING**

57 **Motion #3:** At 8:30pm Motion was made by Chairman Brochu to adjourn the regular meeting.

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59 Second: Selectman Fleming, Unanimous: Selectman Picard

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61 Respectfully submitted,

62 Sandra Hakala, Executive Assistant